



MUSLIM ARTS COLLEGE

A Muslim Minority Institution - Estd 1982

Affiliated to Manonmaniam Sundaranar University, Tirunelveli, Recognized u/s 2(f) & 12(B) of UGC Act.
Azhagiamandapam, Thiruvithancode - 629 174, Kanyakumari District, Tamil Nadu, India.
Phone : +91 4651 248397, 248842 / website : www.muslimartscollege.in / email : muslimartscollege@gmail.com



ISO 9001:2000
Reg. No. : RQ91/3688

Dr. G. Edwin Sheela, M.Sc., M.Phil., Ph.D.,
Principal

Date :

5.1.4: The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases
Proof for Implementation of guidelines of statutory/regulatory bodies



Sheela
PRINCIPAL
MUSLIM ARTS COLLEGE
THIRUVITHANCODE - 629 174



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Affiliated to Mahatma Gandhi Sundararam University, Tiruvelai, Helegnored U.K 201 & 12(B) of UGC Act.
Azhagiaramandapam, Thiruvithancode - 629 174, Kanyakumari District, Tamil Nadu, India.
Phone : +91 4651 246297, 246292 / website : www.muartscollege.in / email : muslimartscollege@gmail.com



MAC- Anti-Ragging Committee Policy

- To clearly define ragging as any form of physical or mental harassment, humiliation or coercion of new students.
- To prevent ragging in any form and ensure a safe and respectful environment for all students.
- Conduct awareness programmes and workshops for students and staff about the consequences of ragging.
- Integrate anti-ragging education into orientation programs for new students.
- Display anti-ragging posters and distribute pamphlets.
- Ensure prompt and thorough investigation of all complaints.
- Follow a fair and unbiased approach, maintaining confidentiality throughout the process.
- Allow the accused to present their side and gather evidence.
- Define a range of penalties for those found guilty, which may include warnings, suspension, or expulsion.
- Ensure that penalties are consistent with the severity of the ragging and the college's regulations.
- Provide counseling and support services for victims of ragging.
- Ensure that victims are protected from any further harassment or retaliation.
- Periodically review and update the anti-ragging policy to address new challenges and improve effectiveness.
- Seek feedback from students, faculty, and staff to enhance the policy.



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ISO 9001:2008
Reg. No.: 80113688

MAC- Anti-Sexual Harassment Cell

- Prevent, prohibit and address incidents of sexual harassment within the college.
- Ensure a safe, supportive and respectful environment for all students, faculty and staff.
- Provide a transparent and confidential mechanism for reporting and resolving complaints of sexual harassment.
- Promote awareness and education on issues related to sexual harassment and gender sensitivity.
- The policy covers all students, faculty, and staff of the college, as well as visitors and guests within the campus.
- It addresses incidents of sexual harassment occurring on college premises, during college-sponsored events, and in any college-related context.
- The Sexual Harassment Cell will conduct a fair, impartial, and confidential inquiry into the complaint.
- The identity of the complainant, respondent, and witnesses, as well as the proceedings and findings of the Sexual Harassment Cell, will be kept confidential.
- Any breach of confidentiality by committee members or other involved parties will be treated as a serious offense and subject to disciplinary action.
- The Sexual Harassment Cell will maintain secure and confidential records of all complaints, inquiries, and outcomes.
- Retaliation against the complainant, witnesses, or members of the Sexual Harassment Cell is strictly prohibited.
- The Cell will also monitor the effectiveness of the policy and recommend improvements as needed.
- The Sexual Harassment Cell policy will be reviewed annually to ensure its relevance and effectiveness.
- Amendments to the policy may be made as necessary, with approval from the college administration, to address emerging challenges and needs.



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Dr. G. Edwin Sheela, M.Sc., M.Phil., Ph.D.,
Principal

DECLARATION

I hereby declare that the details and information given above are complete and true to the best of my knowledge and belief.



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